

Tripp County Library Grossenburg Memorial

Confidentiality of Library Records

Library users need to feel confident that the information about the books they read, materials and services they use, and questions they ask will remain private to the extent possible.

The policy of the Tripp County Library is to protect the privacy of those who use the library. Staff members, volunteers, and Board of Trustees shall protect information about library patrons, their requests for information and materials, the online sites and resources they access, and their loan transactions. Such information will not be transmitted to individuals or to any private or public agency without an order from a court or as otherwise required by law. While the library protects internal access logs to the extent possible, use of third-party digital services (i.e. Libby) is subject to those individual vendors' privacy policies.

As specified in South Dakota Codified Law 14-2-51:

All public library records containing personally identifiable information are confidential. Any information contained in public library records may not be released except by court order or upon request of a parent of a child who is under eighteen years of age. As used in this section, "personally identifiable" means any information a library maintains that would identify a patron. Acts by library officers or employees in maintaining a check out system are not violations of this section.

If any library employee is served with a subpoena to provide information prohibited by this policy, that employee shall immediately inform the Library Director who shall in turn consult with the Board of Trustees and may seek legal advice before complying with the subpoena.

Approved by the Tripp County Board of Trustees on August 18, 2026.